



Kineton High School & Sixth Form

Achieving Personal Best

Headteacher: Siona Robson BSc

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November 2017

Dear Parent/Carer

Year 7 and 8 French Language trip to Nantes (Monday 9th July- Thursday 12th July 2018)

We are excited to be in a position to take a group of students from Years 7 and 8 to the French city of Nantes for four days. The trip will provide a fantastic opportunity for our students to use the French they have learnt in the classroom in real situations, and to develop their knowledge and understanding of French culture. The visit will include a series of language based activities, including treasure hunts, team challenges and a trip to the famous Les Machines de l'Île, inspired by Jules Verne.

We have made every effort to keep the cost of the trip to a minimum, and the final amount works out as **£465** per person. This will include:

- Return coach transfer from KHS to Airport
- Return flights (including all airport taxes & local transfer)
- 3 nights accommodation
- Breakfast, Lunch & Evening meal in Nantes
- Entrance to Les Machines d'Île
- Entrance to the Carrousel des Mondes Marins
- All other activities
- Travel insurance
- 24 hour emergency assistance service

Places are limited to 30 students and will be allocated on a first come first served basis so please ensure your deposit and forms are returned on time to avoid disappointment.

In order to secure a place on the trip, please return the attached form and a photocopy of your son or daughter's passport, along with a deposit of **£150 by **November 30th 2017**. If your son/daughter does not have a passport, please contact me as there will be time to apply. The preferred method of payment is via ParentPay, otherwise cheques should be made payable to Kineton High School. If you face financial difficulty in meeting the cost, we may be able to offer assistance. Please write in confidence to the Headteacher.**

Payment Schedule:

Deposit	£150 (non-refundable once place is confirmed)	due: November 30th 2017
Payment 1	£150	due: February 16th 2018
Payment 2:	£100	due: April 16th 2018
Final payment:	£65	due: June 4th 2018

Please see overleaf for cancellation policy.

We will be in touch to confirm your son/daughter's place on the trip, and will be holding an information evening in June once places have been allocated.

It is advisable that students do not take valuables on this trip. However, if it is necessary, please ensure that your own insurance covers such items.

Please do not hesitate to contact me with any questions regarding the proposed trip,

Yours sincerely

Helen Sharpe

h.sharpe@kinetonhighschool.org.uk

European Study Tours Ltd Cancellation Policy

In the event of cancellation by a paying member more than 2 weeks before your tour, the deposit may be transferred to a substitute member. However, we will charge an administration fee of £25, plus any direct costs incurred by us from our suppliers. For flight inclusive bookings, you must pay the charges levied by the airline concerned. As most airlines do not permit name changes after tickets have been issued for any reason, these charges are likely to be the full cost of the flight.

However, if a transfer is not possible, please write to us immediately giving full details. The cancellation will be subject to the following charges, which is based on the total cost of the tour excluding insurance premiums and amendment charges - More than 70 days – All deposits paid.

- 70-29 days before your tour: 60%
- 28-15 days before your tour: 80%
- 14 days or less before your tour: 100%

Insurance premiums and amendment charges are not refundable. The date of effective cancellation is calculated on the day of receipt of written advice. If any cancellation brings the number of passengers below the minimum number required to qualify for a particular price, then the price will be adjusted accordingly.

Please note that cancellation charges may be reclaimed, via insurance, provided that the cancellation occurs within the terms of the policy - e.g. necessary cancellation due to injury or illness of the party member or parent or parental redundancy, etc.

FRENCH LANGUAGE NANTES TRIP JULY 2018

I would like my son/daughter to go on the above trip and I enclose the deposit of £150.

I understand that I am responsible for ensuring my child has their own individual passport with more than six months' validity and **I have attached a photocopy of the last page t** that includes their personal details

Student's name: **Tutor group:**

Parent's signature:

Parental email address:

I understand that in the unlikely event of a surplus being made on this trip: balances of less than £10 per student will be carried forward for future similar trips or to the trip assistance fund; balances over £10 per student will be refunded.

